



**OFFICE FOR DIVINE WORSHIP
ARCHDIOCESE OF PHILADELPHIA**

**LITURGY PLANNING FORM
FOR THE STATIONAL MASS WITH A BISHOP**
Archbishop Nelson J. Pérez, Bishop Celebrant

Return this form two weeks in advance
of the date of the celebration of the Sacred Liturgy to:

Office for Divine Worship
222 North Seventeenth Street
Philadelphia, PA 19103-1299
or by e-mail at worship@archphila.org

PARISH/PLACE

DATE AND TIME

LITURGICAL OCCASION

LITURGICAL COLOR

CELEBRATION OF MASS

For liturgical music, please include the title and composer.

Prelude Music

The Introductory Rites

Entrance Chant

Rite for the Blessing and Sprinkling of Water (*only on Sundays except Lent*)

_____ yes, _____ no

Hymn during Sprinkling
Or

Penitential Act

_____ *I confess*

Kyrie _____ sung, _____ recited

_____ *Have mercy on us, O Lord*

Kyrie _____ sung, _____ recited

_____ Invocations

_____ sung, _____ recited

By whom _____

The *Gloria* is sung except during Advent and Lent.

Setting _____

Collect

Roman Missal, page _____

The Liturgy of the Word

First Reading

Scripture Citation _____

Lectionary Number _____

Responsorial Psalm is sung.

Scripture Citation _____

Lectionary Number _____

Second Reading

Scripture Citation _____

Lectionary Number _____

Acclamation before the Gospel is sung.

Lectionary Number _____

Gospel

Scripture Citation _____

Book of the Gospel Number _____

Or

Lectionary Number _____

Profession of Faith

_____ sung, _____ recited

Universal Prayer

_____ sung, _____ recited

The Liturgy of the Eucharist

Offertory Chant/Music during the Preparation of the Gifts

Prayer over the Offerings

Roman Missal, page _____

Eucharistic Prayer

The *Sanctus*, the Mystery of Faith, and the Amen are sung.

Setting _____

Lord's Prayer

_____ sung, _____ recited

The *Agnus Dei* is sung.

Setting _____

Communion Chant

Hymn of Praise

Prayer after Communion

Roman Missal, page _____

The Concluding Rites

Recessional Hymn/Music

Postlude

ADDITIONAL NOTES

- “In celebrations at which the Bishop presides, and especially in the celebration of the Eucharist led by the Bishop himself with the presbyterate, the deacons, and the people taking part, the mystery of the Church is revealed (GIRM, number 22).” For this reason, this solemn celebration of Mass calls for special care in the preparation of the liturgical celebration: the church itself, the music and liturgical ministers, and all that is required for the rites, including the sacred vessels.
- In the plan for liturgical music the parts that belong to the celebrant and people together should be sung, for example the Kyrie, the Gloria, the Holy, the Lord's Prayer and the Lamb of God. The choices for the Entrance, the Offertory and the Communion should correspond to the norms found in the *General Instruction of the Roman Missal*, numbers, 48, 74, and 87.
- Seven altar servers are needed for the celebration; please see Stational Mass Altar Server Notes on the website of the Office for Divine Worship.

- The Archbishop will use incense at the Entrance, the Gospel and the Preparation of the Gifts.
- Please attach a copy of the Universal Prayer with an introduction, petitions and concluding prayer according to the order and pattern provided in the *General Instruction of the Roman Missal*, numbers 69-71.

ADDITIONAL INFORMATION

1) Will there be remarks by the pastor after the Prayer after Communion?

_____ yes, _____ no

2) Where will the Archbishop greet the congregation after Mass?

3) Names of Concelebrants (only the names of the pastor and other priests associated with the parish need be listed):

4) Names of Deacon(s):

5) Is any part of the celebration in a language other than English? If so, what language?

6) Please attach, if possible, a diagram of Sanctuary showing altar, ambo, celebrant's chair, Communion stations and tabernacle.

7) Contact information for the Liturgical Music Director/Coordinator:

Name, Phone Number and E-mail address

Signature of the Pastor or Priest Responsible

Date Submitted